



May 28, 2024

**DUE BY  
JUNE 25<sup>th</sup>**

Dear 4-H Animal Project Members and Parents:

Your attention to this letter and the enclosed documents is very important. The **online** Fair Entry process (and in some cases the paper-based Fair Entry process) must be completed by June 25<sup>th</sup>. 4-H members who do not meet this deadline will not be guaranteed space at the Porter County Fair.

**Read Your Handbook:**

Please be sure to review the Handbook, paying close attention to your project pages and the opening sections. ***It is the responsibility of the 4-H member and his/her family to obtain, read, and understand their 4-H resources.*** The handbook is available on the county 4-H website. ( <https://bit.ly/2024PorterCo4HHandbook> )

**Online FairEntry & Why It's Required:**

The online [FairEntry](#) system will remain open until June 25<sup>th</sup>. You must register all animals you plan to exhibit at the fair by June 25<sup>th</sup>. Siblings must designate who will be exhibiting which animal at this time – and decisions during the FairEntry process are final. ***Missing the June 25<sup>th</sup> deadline may result in NOT EXHIBITING at the county fair!***

This is a ***required process*** that aids our staff and volunteers in making your fair experience as smooth as possible. By entering your animals into FairEntry, it prepares our Livestock Show Data Team to be able to check your animals in at the fair as efficiently as possible and allows our Celebration Sale Committee to get started with preparing for the sale.

If after entering your animals, if you feel you have made a mistake, please contact Angel at the Extension Office (465-3555, [amleuck@purdue.edu](mailto:amleuck@purdue.edu)) or our volunteer Show Data Coordinator Amber Cable (476-6583, [awilson794@gmail.com](mailto:awilson794@gmail.com)) to check for you. The sooner we correct it, the less the chance of confusion when you arrive at the fair.

**Fair Entry Forms (formerly known as stall forms) – Not a substitute for online FairEntry:**

**\*\*Rabbits is the only exception. Your “4-H Rabbit Fair Entry Form/Stall Form” is your FairEntry. NO online entry.**

For all other animals: Enclosed you may find paper **Fair Entry form(s)** for animal projects. ***DO NOT CONSIDER THE PAPER FORM TO BE A SUBSTITUE TO THE ONLINE PROCESS!*** These forms are being distributed at the request of the project superintendents. Official entry should be completed via online FairEntry. ***If your animals are not entered in the online system, you will not appear in the computer system used by our committees to manage the shows and the Celebration Sale!*** Therefore, it is of utmost importance that you ***DO NOT CONSIDER THE PAPER FORM TO BE A SUBSTITUE TO THE ONLINE PROCESS!*** These forms are being distributed at the request of the project superintendents, and they ask that you turn the form in by June 25<sup>th</sup>.

**Indiana 4-H Quality Livestock Care or YQCA:**

To exhibit beef cattle, dairy cattle, swine, sheep, goats, poultry, and/or rabbits, 4-H members ***MUST BE CERTIFIED*** through Indiana 4-H Quality Livestock Care or the online YQCA program. If you did not attend an in-person Indiana 4-H Quality Livestock Care class, you'll need to complete the course online with the YQCA program. Get all the details at <https://wordpress.com/post/portercounty4h.org/3197>. ***Certificate of completion is due by June 25<sup>th</sup> so we have time to run reports.***

**REPORTING YOUR COMPLETION:**

- If you completed the online YQCA program online, please email a copy of the certificate to [myersjn@purdue.edu](mailto:myersjn@purdue.edu) and we will get it entered in 4-H Online.
- If you completed the Indiana 4-H Quality Livestock Care, we will enter in 4-H Online that you completed that training soon after attending.

***\*\*Check your child's account in 4-H Online, under “Trainings”, to see that completion has been recorded.***

**Animal Health Information:**

If while checking your animal in, the project committee sees possible signs of disease on your animal(s), ***you will be asked to return your animal to your trailer and wait until a veterinarian arrives*** to assess the situation. Animals may be sent

home if they are found to have clinical signs of disease. Animal health is a serious topic and your full cooperation and understanding is expected on health-related matters.

### **Building and Barn Set-up/Clean-up Day – Many Hands Make Light Work!**

Saturday July 6<sup>th</sup> at 8:00 a.m. (until done) will be fairgrounds clean-up and set-up day. Barns and the 4-H Exhibit Building will be cleaned up, set-up, and otherwise prepared for the fair. Contact your animal project superintendent for details.

### **Fair Pass Pick-Up:**

You can pick up your fair passes (and exhibit tags for 4-H Building projects) on July 11<sup>th</sup> or 12<sup>th</sup> at the 4-H Building Office at the Fairgrounds from 8:30-4:30. Additional 4-H Building Office hours will be included in the 2024 fair schedule that will soon be available on the Porter County 4-H Hub at <https://portercounty4h.org/>.

### **General Information:**

- It is an expectation that you be at the fair on a daily basis. Not only should ***YOU*** be providing daily care to your 4-H animal exhibit, but you should also be aware of when show orders and sale orders are posted and check them immediately and report any discrepancies to the Livestock Office. Do not wait until show time or the sale is underway to report a necessary edit to the information.
- Familiarize yourself with the Livestock Terms & Conditions in the 4-H Handbook. One item of note is that if you need a substitute showman to assist you with showing your animals, it must be a current Porter Co. 4-H member. This does not include Mini 4-H members, as Mini 4-H is a non-competitive program and Mini 4-Hers are not to be involved in competitive classes.
- **4-H member help is needed** with Celebration Sale set-up and tear-down at the Show Arena. Check with the livestock office for exact set-up times.
- State information is available at <https://www.indianastatefair.com/p/state-fair/competitions-contests/livestock-information>
- The Indiana **State Fair 4-H Animal Affidavit** form is required for all livestock shown at the Indiana State Fair. These are to be taken with you when the 4-H Exhibitor enters his/her animal at the State Fair. Download the affidavit at the above-listed website.
- Members of Beef, Dairy, Sheep, and Swine exhibiting at State Fair must stop by the 4-H Building Office (at the fairgrounds) **by 3:00 p.m. on the last Friday of fair** and report which animals went through the sale. Bring tag/notch numbers with you so that we can cross-reference them with your 4-H Online record and the Celebration Sale information.
- Members of Sheep & Goat projects: If your animals have not yet been tagged with the USDA Scrapie tag, it is **your responsibility** to tag them prior to the Porter County Fair. For animals that have been tagged with the Scrapie tag, **do not remove** the tag for any reason. Any questions you may have about the Scrapie program should be directed to the Board of Animal Health at 317-544-2400.

If you have any questions, contact your livestock project superintendent, or contact the Extension Office at 465-3555.

Beef: Miranda Saldana, 405-0504, mirandalsaldana@gmail.com  
Cat: Megan Hundt, 299-9611, mgnbrd@yahoo.com  
Dairy: Dean Morrow, 246-6367, alathome@netnitco.net  
Dog: Miranda Saldana, 405-0504, mirandalsaldana@gmail.com  
Draft Horse: Beth Wilcox, 708-212-7003, dbjwvet@aol.com  
Goat: Cindy Boo, 263-8938, goatkeeper2000@hotmail.com  
Horse & Pony: Paula Smith, 628-0626, smithstable@yahoo.com

Mini Equine: Cinda Hough, 465-9313, houghhum1@frontier.com  
Pigeons: Bentley Wilson, 406-1130, soccer\_girl22@yahoo.com  
Poultry: Russell Gluth, 462-7748, russgluth@yahoo.com  
Poultry: Tyler Gluth, 263-9633, tgluth@martzandlucas.com  
Rabbits: Scott Krzyzanowski, 241-6905, dsk-4@hotmail.com  
Sheep: Ashley (Haman) Rugg, 405-1621, hamanash@gmail.com  
Swine: Greg Yergler, 628-0721, gyergler@msn.com

Sincerely,

Jen Myers  
Extension Educator  
4-H Youth Development

ENCLOSURES  
CC: Superintendents

#### **Find the following supplemental materials and more at**

<https://wordpress.com/post/portercounty4h.org/3445>

- FairEntry Step-by-Step Guide
- Beef Project Checklist
- Cat Show Guide
- Dairy Project Checklist
- Goat Fair Entry Form – not a substitute for online FairEntry
- Horse & Pony Fair Entry Form – not a substitute for online FairEntry
- Pigeons & Poultry Checklist
- Rabbit Fair Entry Form – No FairEntry, paper form only
- Rabbit Checklist
- Sheep Checklist
- Swine Checklist