
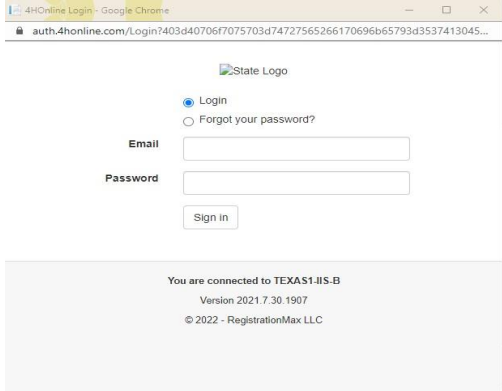
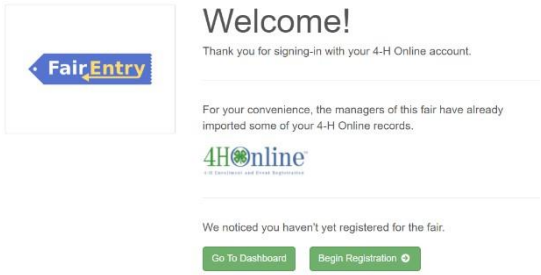
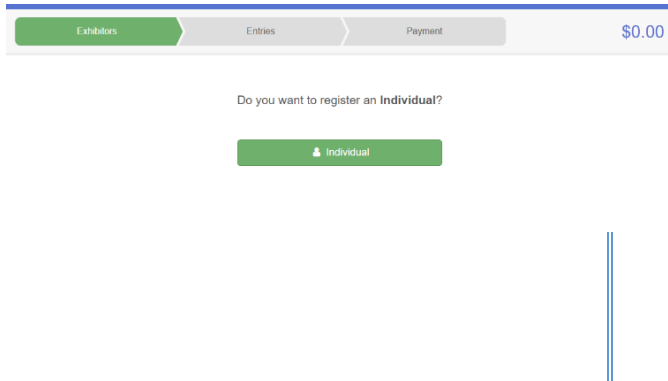




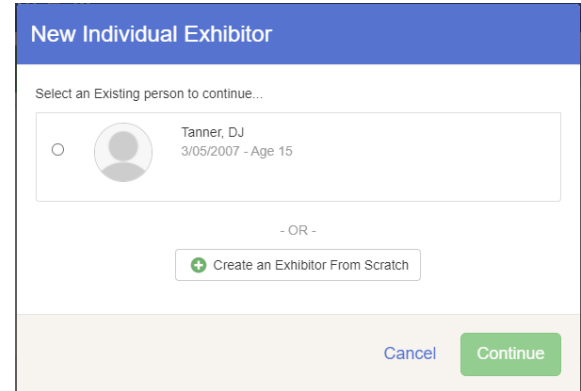
**Register for the Porter County 4-H Fair:
June 16-26**

<ol style="list-style-type: none"> Go to https://faireentry.com/Fair/SignIn/18267 <ul style="list-style-type: none"> Recommended browsers: Google Chrome or Mozilla Firefox. Older versions of Internet Explorer may cause unexpected results. Register all entries for each exhibitor in the family before proceeding to the Payment section. Be sure to click “submit” when you have completed your entries. Entries are not final until they have been submitted. 	
<ol style="list-style-type: none"> Select the “Sign in with your 4-H Online” option – the GREEN box 	
<ol style="list-style-type: none"> A separate box will pop up where you can enter the login email address and password from 4HOnline. <i>(If you don't remember your password, you will need to select the “I forgot my password” option to get a temporary one emailed to you. If your email address has changed, log in using the old email address and change it in 4-H Online.)</i> Click the “Sign in” box. 	
<ol style="list-style-type: none"> This will take you to the Welcome screen, where you will need to select the green box to “Begin Registration.” 	
<p align="center">SECTION 1 - EXHIBITORS TAB</p>	
<ol style="list-style-type: none"> Choose the register an exhibitor button and click the green “Individual” box. There is no payment necessary during this process. 	



7. Choose the dot next to the name of the 4-H'er you would like to register and then click the green "continue" box.

Please do not create any exhibitors from scratch, as you will not be able to add exhibits for the projects you are enrolled in.

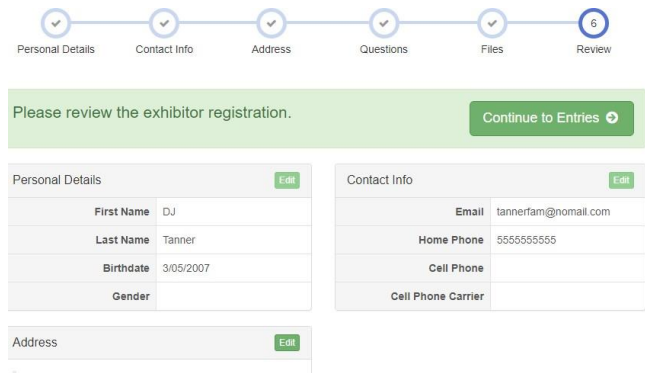


8. Answer any required questions and review the exhibitor registration information.

9. Make any necessary corrections (using the edit boxes). Remember that any corrections made here DO NOT transfer back to your 4HOnline Account

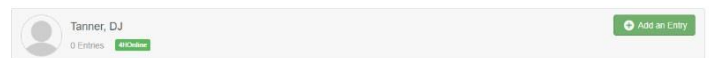
10. If Additional questions are required by your county, complete the questions and then select the green "Continue" box

11. When you are taken back to the Exhibitor information page, click the green "Continue to Entries" button



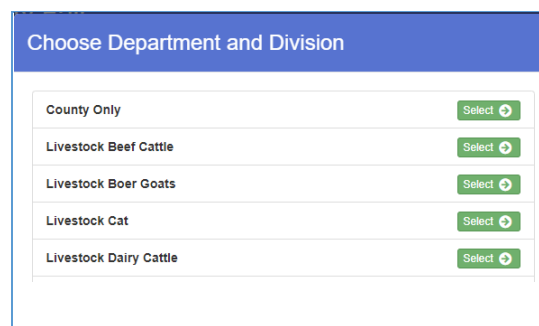
SECTION 2 - ENTRIES TAB

12. Click the green "Add an Entry" box to the right of the exhibitor's name.



13. Click the green "Select" box next to the Department you would like to enter. Any departments that are not available for entry will be noted as "Not Available" with a short explanation.

See the last page of this step-by-step guide for a listing of which Departments/Divisions to use for Exhibit Hall Projects, Mini 4-H, and Animal Project Posters





19. When each class entry is complete, you have 4 choices for what to do next:

- If this exhibitor has more class entries to make, you can Add another Entry
- If all class entries have been completed for one exhibitor, you can Register another Exhibitor in this family.
- If all entries for all exhibitors in the family have been completed, Continue to Payment to finalize and submit your entries.

***The payment section is a formality of the system. No payment is needed, but you must go through the steps to submit your entries.*

What do you want to do next?

For DJ Tanner:

[+ Add another Entry](#)

[+ Register another Exhibitor](#)

Everything looks good!

[Continue to Payment](#)

SECTION 3 – Animal Entries

20. The first two steps of selecting a department and division are similar. Once those elections are made, the exhibitor will be asked to first select a class.

Starting an Entry

Department	Livestock Beef Cattle	Change
Division	Heifers	Change

Select a Class to continue

101001 : Angus Junior heifer calves (AN)	Select
101002 : Angus Winter heifer calves (AN)	Select
101003 : Angus Senior heifer calves (AN)	Select
101004 : Angus Late summer yearling heifers (AN)	Select
101005 : Angus Early summer yearling heifers (AN)	Select
101006 : Angus Spring yearling heifers (AN)	Select

20. To register an animal entry from 4-H Online, you will select the white “add an animal” box during the entry process.

21. A list of those animals that you have previously ID'd in 4-H Online that are eligible for that class are listed. Select the circle next to the animal you would like to enter. Then select the green “Select Animal” box.

***To enter a Cat, Dog, Rabbit, or Poultry, please select “Enter a New Animal Record”, and complete all applicable fields on the screen.*

Progress: 1 Club/Chapter (checked), 2 Animals (active), 3 Questions, 4 Review

Entry Animals

There is no animal in this slot [+ Add an animal](#)

[Continue](#)

Adding an Existing Animal

Allowed Animal Types:

- Beef Commercial & Market Heifers
- Beef Registered Heifers

DJ Tanner

Tattoo: 958DJ [View Info](#) [4HOnline](#)

[Cancel](#) [Select Animal](#)



22. All of the information about that animal will be pulled over from 4-H Online, so that you can check to make sure that is the correct animal. If you want to switch to a different animal, click on the “remove from entry” box. If it is correct, click the green “Continue” box.

23. This then takes you to answer any Additional Questions required for that entry (similar to Step 18).

SECTION 4 - PAYMENT TAB

***The payment section is a formality of the system. No payment is needed, but you must go through the steps to submit your entries. It is best to enter all entries for all exhibitors in your family before completing the Payment and submission steps.

26. Review your invoice, in either summary format or detail format. If it looks correct, click the green “Continue” box. If not, go back to the entries tab and fix what you need to.

27. Select the green “Continue box.

28. Continue to confirm and submit your entries.
NOTE: Once you hit submit, you cannot edit your entries.

29. Click the Submit button to submit your entries.
30. You will receive a “Thanks!” message. You can choose the button to “Visit Dashboard” to see your entry.

You will receive an email from FairEntry after your entry has been submitted.

You will also receive an email from FairEntry letting you know if your entry was approved or rejected by the County Extension Staff. If part of your entry was rejected, a reason will be listed and you will be able to log in and fix the problem before submitting that entry again. Please contact Angel at amleuck@purdue.edu if you have any problems with this process.

Exhibit Hall Projects, Mini 4-H, & Animal Project Posters

The following list will help you enter your exhibits in the correct Departments/Divisions in FairEntry

In the FairEntry system, Exhibit Hall Projects are divided into multiple “Departments”.

- **Exhibit Hall – Group 1** includes our county-only projects.
- **Exhibit Hall – Group 2** includes projects and animal project posters (e.g., Cat, Dog, Poultry, Rabbit, etc.) with State Fair entries and connects to the State Fair system.
- **Exhibit Hall – Garden** includes the Garden project and connects to the State Fair system.
- The **Mini 4-H** Department includes *all* projects for K-2nd 4-H members, including Showmanship classes.

Exhibit Hall – Group 1

American Heritage
Aquatic Science
Arts & Crafts: **Basket Weaving**
Arts & Crafts: **Candles**
Arts & Crafts: **Ceramics**
Arts & Crafts: **Decorations**
Arts & Crafts: Fine Arts: **Drawing**
Arts & Crafts: Fine Arts: **Painting**
Arts & Crafts: **Gift Wrapping**
Arts & Crafts: **Holiday Ornaments**
Arts & Crafts: **Homemade Toys**
Arts & Crafts: **Jewelry**
Arts & Crafts: **Latch Hook**
Arts & Crafts: **Leather**
Arts & Crafts: **Miscellaneous Basic Craft**
Arts & Crafts: **Models: Model – Miscellaneous**
Arts & Crafts: **Models: Model Airplanes**
Arts & Crafts: **Models: Model Cars**
Arts & Crafts: **Needlework**
Arts & Crafts: **Scrapbooking**
Bicycle
Collections
Construction & Architectural Replica: **Farm Scene**
Construction & Architectural Replica: **Lego**
Crops: Corn, Forages, Small Grains, Soybeans
Fire Safety & Safety
Foods: **Barbecue**
Foods: **Heirloom Recipes**
Garden: **Container Gardening**
Herpetology
Intro to Horses
Junior Leaders
Leadership
Model Bridges
Music
Nature Discovery
Recycling
Small Animal

Exhibit Hall – Group 2

Aerospace
Beekeeping
Cake Decorating
Cat Poster
Child Development
Computer (**Robotics** enter here)
Consumer Clothing
Creative Writing
Demonstration
Dog Poster
Electric
Entomology
Fashion Revue
Floriculture
Foods, Baked
Foods, Preserved
Forestry
Genealogy
Geology
Health
Home Environment
Informative 4-H Presentation
Lawn and Garden Tractor Safety Education (Poster)
Llama-Alpaca Poster
Photography
Poultry Poster
Professional Persuasive Presentation
Public Speaking
Rabbit Poster
Sewing Construction, Non-Wearable
Sewing Construction, Wearable
Shooting Sports
Small Engine
Soil & Water
Sportfishing
Tractor Operator Skills
Tractor Safety Education (Poster)
Veterinary Science
Weather & Climate Science
Wildlife
Woodworking
Zero-Turn Radius Mower Safety Education